

# Certified Program in Workday HCM Techno Functional Training

Online Training | Self Placed | Corporate Training



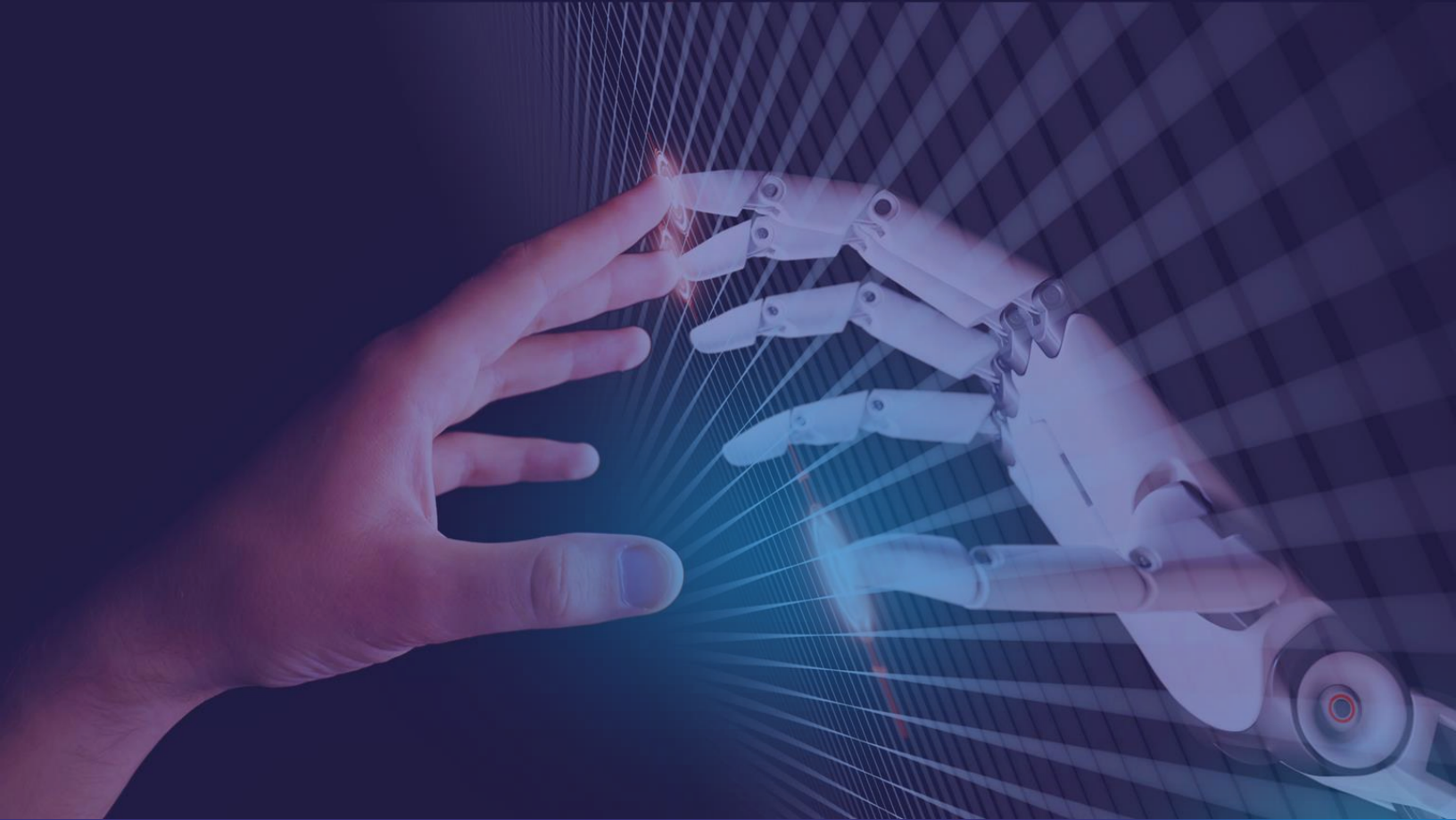
Tech Leads IT



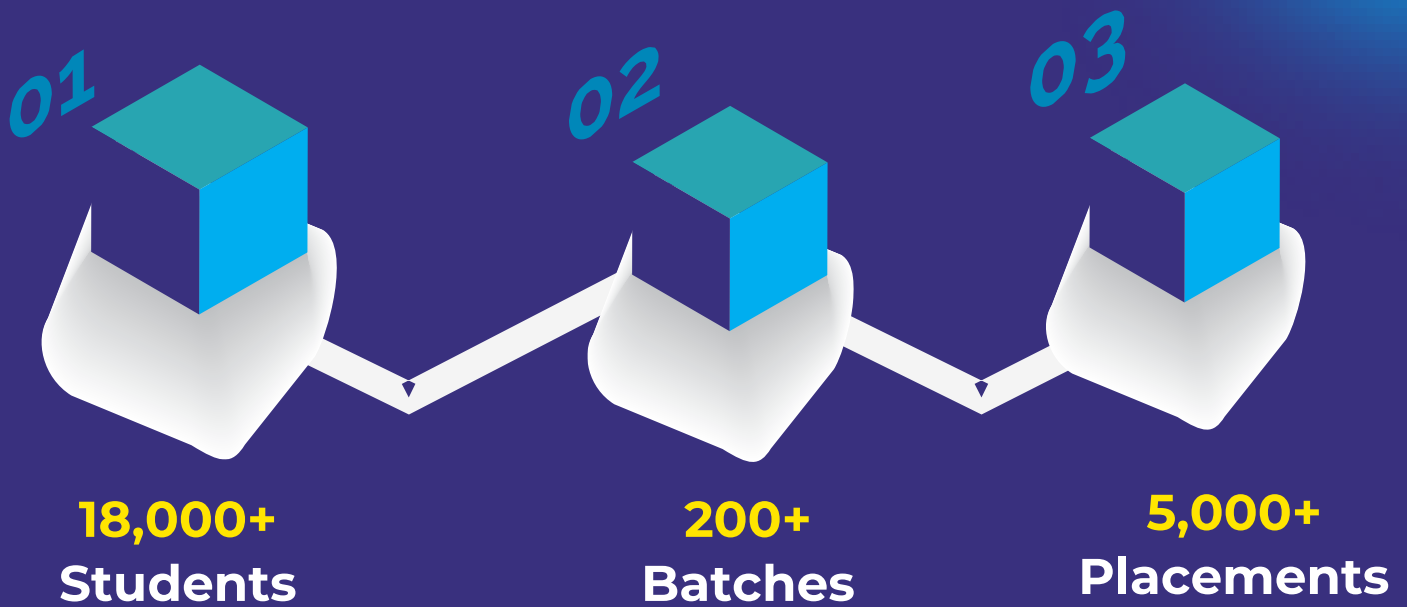
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## Learning Pathway



# High Rated & Recommended Institute



4.8



4.5



4.2



Reviews have become an integral part of our everyday lives, shaping our experiences and guiding our decisions. From helping customers make informed choices to empowering businesses to build trust and credibility, reviews play a crucial role in the modern marketplace. By embracing reviews as a tool for transparency, authenticity, and growth, both buyers and businesses alike can reap the benefits of this powerful phenomenon.

# FAQ'S —

- **DURATION**

Mon – Sat, Daily 1Hr. + 2.5 Months +  
Including Real Time Project

- **CERTIFICATIONS**

After completion of the training, course  
completion certificate issued from Tech  
Leads IT

- **ELIGIBILITY**

Any Graduate

- **APPLICATION ACCESS**

3 Months

- **INTERVIEW QUESTIONS**

We have predefined set of Interview  
Questions & Answers

- **AVG PACKAGES**

2.4-5 Lakh p.a. (Fresher) | 5-30 Lakh p.a.  
(Experienced) may vary depending on  
their experience

## **LEARNING PORTAL ACCESS - 1 Year**

Till 1 year can attend 'N' number of batches Till 1 year  
can access daily live class recordings from our portal

- **PLACEMENTS**

We are associated with Large to small  
MNC companies to provide placements  
to our top performed students

- **ORACLE CERTIFICATION**

Will help you to clear the Oracle  
Certification

- **RESUME HELP**

Will provide you sample resume  
templates and helps you with resume  
preparation

- **COURSE FEE**

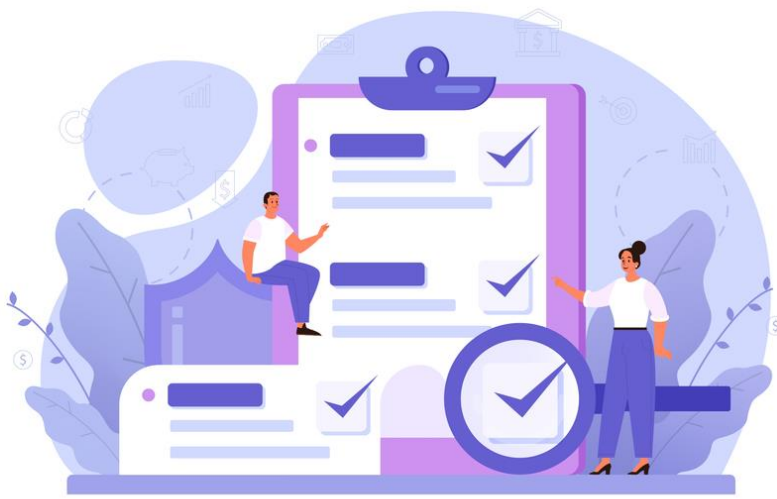
35,000/- INR

- **PRE REQUISITE**

There are no pre-requisites to learn  
Oracle Fusion Financials

- **TRAINER DETAILS**

Real-Time Trainer



## Key Highlights



**Training by Real  
Time Experts**



**Hands on Training**



**Material, Case Studies  
& Assignments**



**One-On-One with  
Industry Mentors**



**Doubt Clarification  
Sessions**



**Limited Strength**



**Dedicated Student  
Manager**



**Resume & Interview  
Prep Guidance**



**Course is curated by  
subject matter experts**



**100% Assured  
Placement Assistance**



**Mock-Up  
Interview Sessions**



**Real-Time Projects**

# Certified Workday HCM Techno Functional Training

## BASIC TO ADVANCED TRAINING



**We are making it a standout choice  
among all offerings in India.**

# Workday HCM Functional & Technical Course Content Modules

**1 Core Concepts and Navigation Basics**

**2 Organizations In Workday**

**3 Staffing Models**

**4 Jobs & Positions**

**5 Compensation**

**6 Security Groups**

**7 Defining Business Process**

**8 Transactions In Workday**

**9 Recruitment**

**10 Time And Absence Management**

**11 Reports**

**12 EIB (Enterprise Interface Builder)**

**13 Core Connectors**

**14 Interview Discussion**



# Workday HCM Functional Course Content Modules

## 1. Core Concepts and Navigation Basics

- ✓ Overview
- ✓ Core Concepts
- ✓ Business Objects
- ✓ Worklets
- ✓ Basic and Additional navigations

## 2. Organizations In Workday

- ✓ Organization Types
- ✓ Supervisory Organizations
- ✓ Reorganization
- ✓ Setup of Supervisory Org Structure
- ✓ Managing Supervisory Organization
  - » Creating Subordinate Organization
  - » Dividing A Supervisory Organization



- ✓ Additional Org Types
  - » Matrix Organization
  - » Company Creation
  - » Cost Center Organization
  - » Location
  - » Location Hierarchy
  - » Region
  - » Region Hierarchy
- ✓ Organization Hierarchies
- ✓ Organizational Assignments on Supervisory Org
- ✓ Organizational Reports

### 3. Staffing Models

- ✓ Types of Staffing Models
- ✓ Configuring Individual Staffing Model
- ✓ Hiring Restrictions
  - » Position Management
  - » Job Management
- ✓ Differentiating Between Staffing Models
- ✓ Maintaining Staffing Models

## 4. Jobs & Positions

- ✓ Job Profiles
- ✓ Job Profiles and Localizations
- ✓ Job Profiles and Compensation Grades
- ✓ Management Level Hierarchy
- ✓ Differentiating Job Profiles, Job Families, Job Family Group
- ✓ Creating Job Profile (Task)
- ✓ Positions
- ✓ Managing Filled and Unfilled Positions
- ✓ Edit Position Restrictions and Edit Position

## 5. Compensation

- ✓ Compensation Overview
- ✓ Compensation Components
- ✓ Compensation Elements
- ✓ Compensation Plans
- ✓ Compensation Grades, Grade Profiles and Steps
- ✓ Compensation Package
- ✓ Compensation Eligibility Rules

## 6. Security Groups

- ✔ Security Groups
- ✔ Security Group Types
- ✔ Configurable Security
- ✔ Functional Areas, Securable Items and Security Policies

## 7. Defining Business Process

- ✔ Business Processes Overview
- ✔ Navigating To a Business Process Definition
- ✔ Supervisory Organizations and Business Processes
- ✔ Creation of a New Business Process from Scratch
- ✔ Editing a Business Process
- ✔ Condition Rules
- ✔ Adding a Custom Notifications
- ✔ Copying a Business Process

## 8. Transactions In Workday

- ✔ Creating Applicants
- ✔ Hiring in Supervisory Organizations
- ✔ Assigning User-Based Security Groups
- ✔ Hire Into Position/Job Management
- ✔ Staffing Movement
- ✔ Termination
- ✔ Mover Workers and Inactivate Supervisory Organizations
- ✔ Workday Accounts Viewing Personal Data
- ✔ Rescinding a Process
- ✔ Compensation Changes

## 9. Recruitment

### Additional Functional Topics:

- ✓ Recruitment Process
- ✓ Job Requisitions
- ✓ Job Applications
- ✓ Questionnaires
- ✓ Posting Templates
- ✓ Offer Templates
- ✓ Career sites

## 10. Time and Absence Management

- ✓ Time Calculations
- ✓ Time Calculation Groups
- ✓ Time Calculation Eligibilities
- ✓ Time Tags
- ✓ All Time Calculations
- ✓ Time Tracking Templates
- ✓ Time Offs
- ✓ Time Off Types/Plans
- ✓ Time Off Calendar
- ✓ Holiday Calendar

# Workday HCM Technical Course Content Modules

## 11. Reports

- ✔ Data Sources Overview
- ✔ Business Object
- ✔ Fields Overview
- ✔ Report Writer Overview
- ✔ Report Types
- ✔ Workday Standard Reports
- ✔ Developing Simple, Advanced, Search Bar, Matrix Reports.
- ✔ Advance Field Calculations
- ✔ Custom Report Types
- ✔ Sharing Reports
- ✔ Scheduling Reports

## 12. Calculated Fields

- ✓ Calculated Field Concepts
- ✓ System Wide vs. Report Specific Calculated Fields
- ✓ Global Calculated Fields (E.G. Constants)
- ✓ Calculated Field Dependencies
- ✓ Available Functions, Such As: Date Calculation a Formatting Functions
- ✓ Arithmetic Calculations
- ✓ String And Text Functions
- ✓ True/False Conditions
- ✓ Evaluate Expression
- ✓ Lookup Related Functions
- ✓ Functions That Access Related Business Objects



## 13. EIB (Enterprise Interface Builder)

- ✓ EIB Overview
- ✓ EIB Design Pattern Workday HCM Course Content
- ✓ EIB Limitations
- ✓ Workday Public Web Services Overview
- ✓ Workday Reports-as-a-Service
- ✓ Developing an Inbound EIB
- ✓ Developing a Outbound EIB
- ✓ Custom Report Transformation
- ✓ EIB Features
- ✓ Loading Customer Transactional Data into Workday using EIB's

## 14. Core Connectors

- ✓ Overview
- ✓ Architecture
- ✓ Core Connector: Worker
- ✓ Integration System Services
- ✓ Integration System Field Attributes & Field Overrides

- ✔ Integration Maps
- ✔ Transaction Log
- ✔ Integration System Integration Attributes & Sequence Generators
- ✔ Integration Business Process
- ✔ Launching Integrations
- ✔ Overview of Document Transformation
- ✔ Workday Studio Overview

## 15. Interview Discussion

- ✔ Resume Guidance
- ✔ Interview Tips
- ✔ Core Connector: Worker
- ✔ Mock Interview session



***WATCH NOW  
& SUBSCRIBE***



**Workday HCM  
Techno Functional**



## Our Alumni work at





# What our Trainees Say



”

I am very happy that I choose Tech Leads IT for Oracle HCM training. Raj explained the concepts very clearly and he gives hands-on assignments to make ourselves familiar with the module. He is very supportive, patience in clearing doubts and encourages to dig-in different ways. I strongly recommend !

**Nikhila M**



”

I have Attended Oracle Fusion HCM training in Tech Lead IT. Our trainer Raj has explained the topics by giving real time scenarios and the Assignments provided by him gave a good hold on the topics. He has a very good knowledge and is very patient to answer the doubts. Thank you.

**Nitisha Babaria**



”

I have good no of years of experience working with Oracle PeopleSoft and was referred to Tech Leads IT for a course in Oracle Cloud HCM Module by a friend. Raj our instructor is very skilled in his field and has the patience to answer questions. Well structured course and good support staff. I am very happy and satisfied that I chose Tech Leads for my skill upgrade.

**Arun Guggilam**



”

One of the really good institutes came across so far. recommended for beginners. Trainer Raj is very supportive and has lots of patience answers every question with utmost dedication.

**Sravani Sravs**

# Ask your queries to our experts!



Tech Leads IT course counsellors and learner support advisors are **available 24x7** to help you with your learning needs.



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Call Now 



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send 



Tech Leads IT



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